

SUSTAINABILITY CHECKLIST

	itle: ear:
P	roduction Company
Р	roduction Type
U	sers
R	eviewers
	Checklist Version 16 (Sustainability Checklist 10 Sept 2023)

Has a final emissions report been completed at the end of the production?

Yes No N/A

Yes is acceptable where there is a clear approach and intention to do so, but it has not yet been done.

Did the production engage a full independent carbon audit from a verified supplier in New Zealand?

Yes No

To verify carbon emissions generated through activities associated with the New Zealand production activity

Were cruelty-free, non-toxic and organic hair and make up products used by Hair and Make up?

Yes No

Were cruelty-free, non-toxic products and adhesives used by Prosthetics?

Yes No NA

Was dry cleaning avoided when possible and, when required, was a PERC-free, environmentally preferable dry-cleaner used?

Yes No

Were clean or alternative fuels used for heating (e.g. propane / biodiesel) and/or were electric heaters used instead?

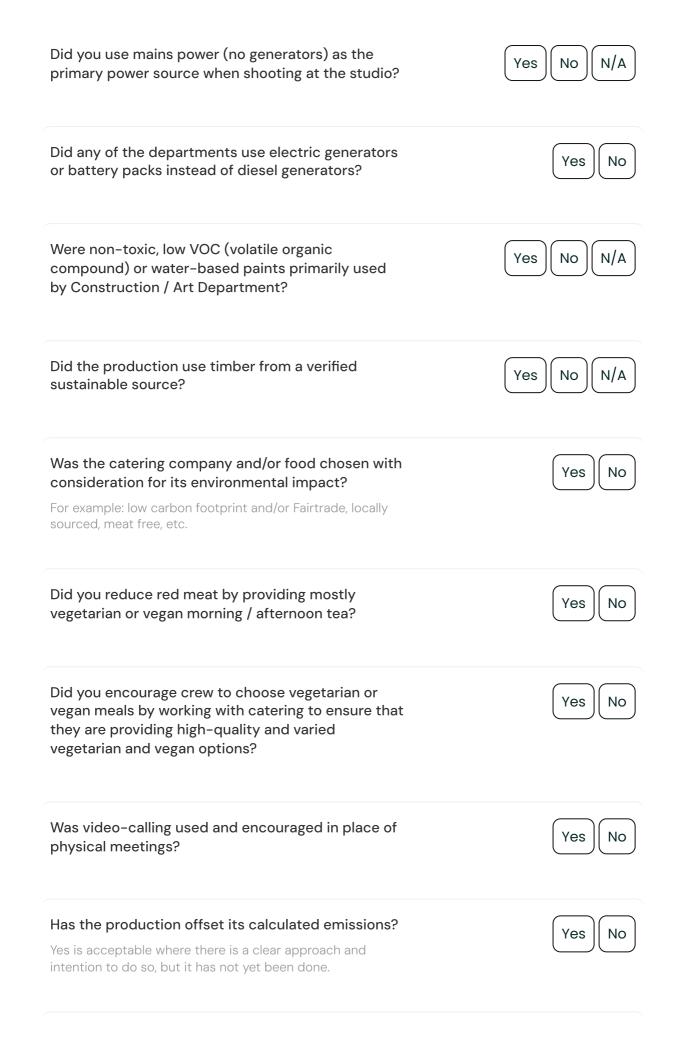
Yes No

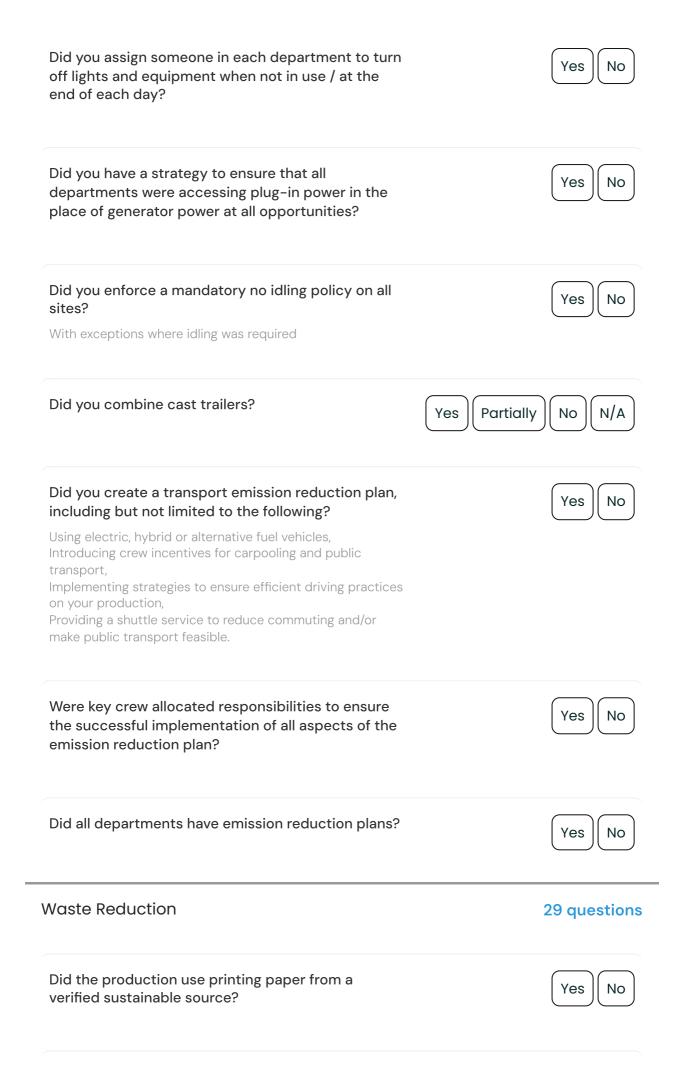
Was there someone responsible for keeping studio doors closed when the AC was on?

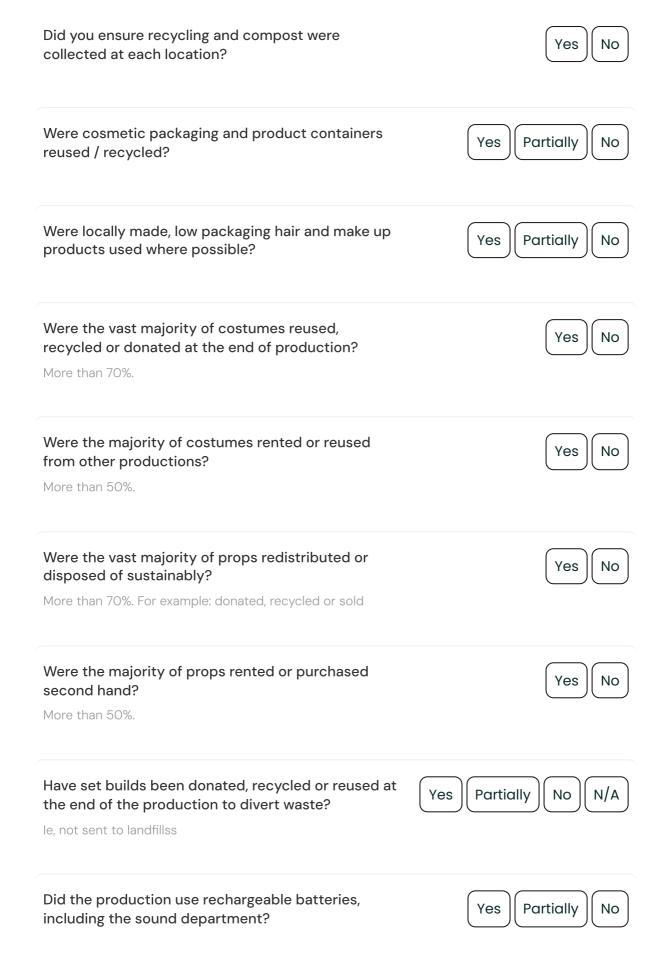
Yes No N/A

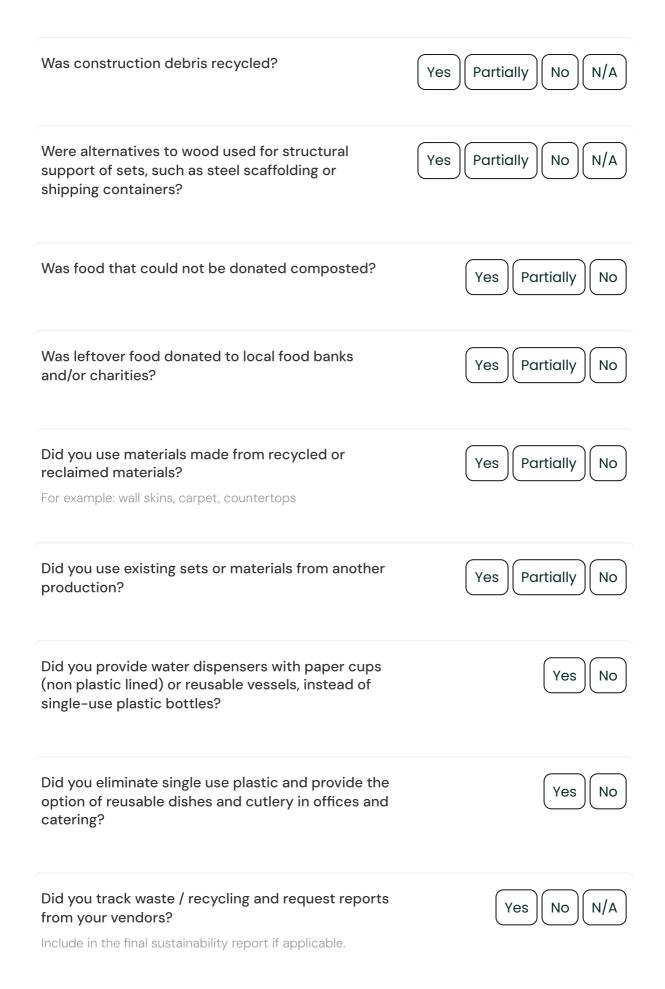
Was low energy lighting used at the studio and offices?

Yes No









Did you conduct waste bin audits?	Yes No
Was the coffee sourced from a sustainable, shade grown and fair trade supplier?	Yes No
Did you use digital purchase orders or other digital accounting systems instead of purchase order books and/or printing hard copies?	Yes No
Did you implement an opt-in policy for paperwork and were production documents defaulted to digital distribution, including call sheets and sides?	Yes No
Did you work digitally to reduce paper use?	Yes No
Was your production able to donate, sell, upcycle, and recycle at the vast majority of materials that need to be disposed of at wrap? More than 70%.	Yes No
Did your recycling waste streams include specialised recycling streams? Such as media, batteries, polystyrene, and ink cartridges.	Yes No
Did all waste stations include soft plastic, compost, and recycling in addition to landfill?	Yes No
Did you have key crew allocated to ensuring the successful implementation of all aspects of the waste reduction plan?	Yes No

wrap? On Screen 6 questions Is positive environmental behaviour featured in the Yes No dialogue of the story and/or have you eliminated the normalisation of unsustainable behaviour in your story? Do you have sustainable actions / items depicted in **Partially** Yes No your scenes? This can include using reusable items in place of disposable items, driving electric or hybrid vehicles, growing your own food, catching public transport, carpooling, living in or building sustainable housing, etc. Does your story encourage political or systemic Yes No climate action? Does your story educate the audience on practical No Yes ways to take climate action? Does your story depict sustainability themes? No Yes Refer to the UN Sustainable Development Goals Does your story discuss environmental issues? No **Action Plan** 1 questions Did the production appoint an experienced No Yes sustainability officer in the development stage to undertake the delivery of the sustainability action

Yes

No

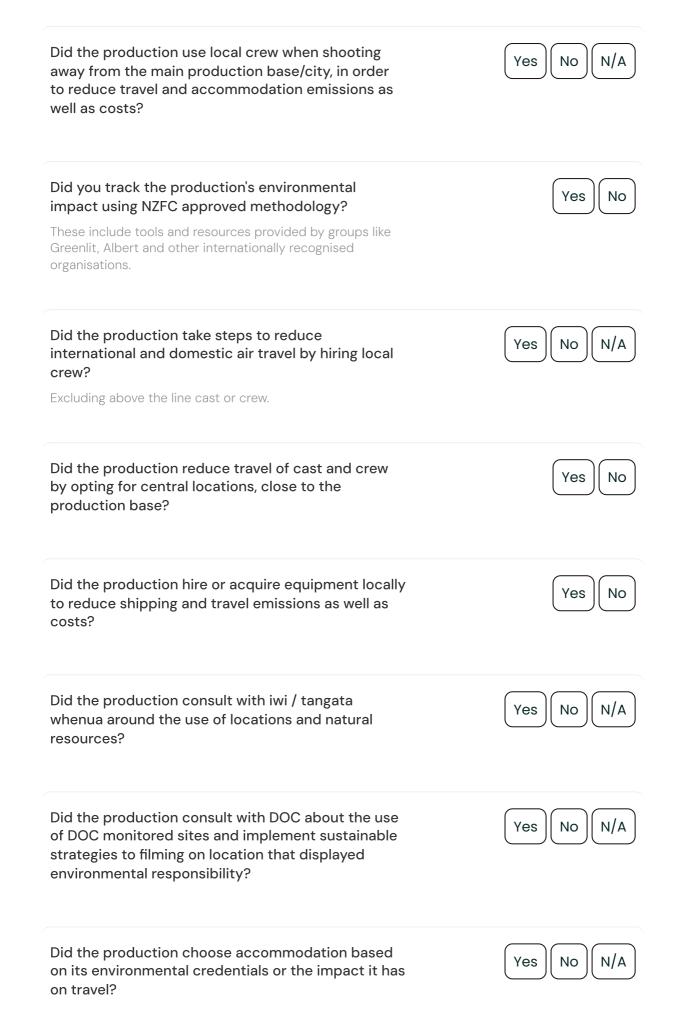
Did all departments have waste reduction plans,

plan?

including a strategy for redistributing materials at

Communication 5 questions Were sustainability initiatives and processes Yes No announced at the first safety meeting, and then continue to be communicated throughout production? Did you set goals and distribute sustainability Yes No memos that communicated your sustainability objectives to all cast and crew? Did you include sustainability tips, facts or Yes No reminders on all call sheets? Did production implement a clear communication Yes No strategy to inform and educate cast and crew about emission and waste reduction practices across the production? As part of the onboarding process, were crew Yes No required to attend a sustainability meeting or workshop? **Environmental Risk** 10 questions Did you minimise the environmental impacts of any No N/A Yes required SFX? For example: using biodegradable snow, water-based smoke

fluids, propane instead of liquid fuel.



For example: based on its proximity to location, public transport options etc.

Were sustainability measures taken throughout post-production?

Yes Partially No

Such as lighting sensors, visual reminders on energy savings and waste management, etc

Education 6 questions

Has the production made notes of any costs incurred or savings made as a result of implementing environmentally positive actions?

Yes No

If Yes, please include in final sustainability report.

Has the production communicated the production's sustainability approach with the general public or audience?

Yes No

It is also acceptable to select yes here if you have a confirmed approach and intention to do so.

Have there been ongoing opportunities for crew to feedback on the efficacy of sustainability initiatives and improve sustainability strategies on this production?

Yes No

Has your production communicated any learned sustainability innovations with the broader Aotearoa screen sector?

Yes No

Such as through a published case study or public webinar?

Have you allocated paid crew time towards screen sector sustainability initiatives or other sustainability work in Aotearoa or internationally? Yes No

Did you create opportunities for your crew to learn about sustainability and sustainable film practices?



For example: running workshops for crew or dedicating time for on-the-job learning

